## Valet Consignor Prep Guidelines

The Valet Taggers (VTs) work hard to prepare your items for the sale. Due to the high volume and demand of this service, we are only able to accept items that meet our guidelines as listed below.

If items are not in the conditions outlined in this document, they will not be accepted or tagged and your deposit will not be returned. Please be sure to follow these steps!

## Before Dropping Off:

- Review the Full Seller guide in your confirmation email to ensure each item you intend to drop off with your VT is accepted.
- Clothing must be recently laundered, free of stains, tears/holes, animal hair, all smells (smoke/animal/etc), excessive wear, etc. All clothing must be <u>sorted by gender and size</u> and folded together before placing in boxes.
- All items that can be in a box must be in boxes of manageable size and weight. 16x16x16 is the preferred size. Weight should be no more than a pregnant woman can reasonably carry. TIP: You can get FREE boxes at Chick-fil-a!
- All boxes are labeled with your name and seller number. Any non-boxed items are labeled with masking tape and your name.
- Shoes must be clean and free of dirt/mud and include all parts (shoelaces & insoles)
- Outside toys/items must be wiped down and free of dirt/mud/ water
- Before giving your items to a VT, please be sure all items are in working order (toys, etc), have all their parts/pieces, are clean, and do not have any rips/holes/stains/smells (smoke or pet) or hair.

- If you are selling a Car Seat (anything that rides in a car) or a standard crib (pack and plays and bedside bassinets NOT included), please complete the required waiver and bring the manual/instructions to your drop off appointment. See the Safety Website at safety.jbfsale.com for these waivers and to see current recalls.
- If you are participating in the Pick 5 Bonus program please be sure to let your VT know at drop off and point out the 5 items you would like to use to qualify. See sanangelo.jbfsale.com/100Bonus for details.

Questions? Please contact our Valet Concierge, Taylor Groder, at jbfvalettagger@yahoo.com